

MINIAPPLE INTERNATIONAL MONTESSORI SCHOOL, INC.
TUITION & FEES POLICIES FROM PARENT HANDBOOK
For additional policies and procedures, please see the Parent Handbook

Annual Registration Fee: A non-refundable registration fee is required upon initial enrollment, and for re-registration for each new school year for current Miniapple families.

Tuition Deposit: Beginning January 2021, half-month non-refundable tuition deposit is required for all age levels at the time of initial registration, and for re-registration for each new school year for current Miniapple families. The payment will be applied towards tuition during the second month of attendance in the school year for which the student is registering.

Tuition: Payment is due on the 1st of each month. Parents wishing to pay tuition in two installments per month should pay the second half on the 15th of the month. All payments for tuition, fieldtrips, optional programs and miscellaneous must be paid by local check, money order, ACH transfer, or credit card. A convenience fee will be added to credit card and ACH transactions. Checks may not be postdated.

Families receiving childcare assistance will be billed the difference between Miniapple's tuition rates and the childcare assistance reimbursement rate, as well as any fees, co-pays and absent days not covered by childcare assistance.

Account balance must be zero by the 25th of the month or service will be suspended. The family will continue to be responsible for tuition during the suspension of service.

Late Payment Charge: Past due tuition and/or fees will incur a late fee of \$20.00 per week.

Late Pick-Up Fee: A late fee of \$1.00 per minute per child will be billed when a child is picked up after the center closes.

Out of Contract Charge: The daily Stay & Plate rate will be billed when a student attends on an unscheduled day.

Reenrollment After Separation from Program: When a family disenrolls from the program and then re-enrolls within 60 days, Miniapple will bill tuition for the period the family was disenrolled.

Returned Check Charge: There is a \$30.00 charge for all returned checks.

Stay & Play: Stay & Play is billed for time attended before 8:30am and/or after 3:30pm for students who are not enrolled in the extended day program.

Tuition Charges for Classroom & Schedule Changes: Tuition changes are effective on the 1st or the 15th of the month following the 30-day notice of request to change the child's schedule. When students progress to the next age level, tuition changes are effective on the 1st or 15th of the month, regardless of the date of the actual move. The first half of the month is billed at the pre-move up rate and the second half of the month is billed at the post-move up rate for mid-month progressions.