



MINIAPPLE INTERNATIONAL MONTESSORI SCHOOL AGE SUMMER CAMP

1125 5TH Street SE
Minneapolis, MN 55414
612-378-9375

mpls@miniapplemontessori.com

1875 W. Perimeter Drive
Roseville, MN 55113
651-628-9575

rose@miniapplemontessori.com

780 Helmo Avenue North
Oakdale, MN 55128
651-739-6275

oak@miniapplemontessori.com

Dear School Age Families:

Welcome to the Miniapple Int'l Montessori School Age Summer Camp! We are again pleased to offer a fun, activity-packed summer program for six through 10 year olds at our Minneapolis, Roseville and Oakdale locations. Campers can look forward to arts & crafts, geography, science, cooking, hiking, music, reading & academics, sports, games, picnics, gardening, fieldtrips, exploration and more!

Miniapple's School Age Summer Camp will run from June 11th through August 23rd, 2018. The maximum class size is 20 students. Enrollment and tuition is for the Summer Camp with one week vacation credit built in. Through February 28th, 2018, priority registration will be as follows:

- 1) Siblings of children currently enrolled at Miniapple who will complete 1st grade in June 2018
- 2) Children who have attended the School Age Summer Camp in previous years
- 3) Current Miniapple students attending the 2017/2018 Miniapple Kindergarten program
- 4) Past Miniapple students or siblings of children currently enrolled at Miniapple attending 2017/2018 Kindergarten elsewhere.

Space permitting, enrollment will open March 1st, 2018 to children in the community who will complete 1st grade by June, 2018.

Tuition: 3 days/week 8:30-3:30: \$1662/summer (incl. 1 week vacation)
3 days/week with extended day before 8:30/after 3:30: \$1980/summer (incl. 1 week vacation)
5 days/week 8:30-3:30: \$2289/summer (incl. 1 week vacation)
5 days/week with extended day before 8:30/after 3:30: \$2655/summer (incl. 1 week vacation)

Tuition is for the summer program and cannot be prorated.

Miniapple does not offer a two day per week program for School Age Summer Camp

Please refer to the Registration Contract for additional tuition and registration information or contact Miniapple with any questions.

It's going to be a great summer! We are looking forward to working with you to make your child's experience at Miniapple one of learning, discovery and fun!

Sincerely,

The Staff at Miniapple Int'l Montessori

Policies & Terms of Miniapple Int'l Montessori School Age Summer Programs of 2018

This statement of policies and terms covers all Miniapple International Montessori School Age Summer Programs. By signing the Registration Contract, you agree to these Policies and Terms.

- 1. Registration:** Registration begins on February 1st, 2018. In order to apply for enrollment in the School Age Summer Camp, the \$145.00 registration fee must accompany registration; this fee is non-refundable, but will apply to camp activity fees and Miniapple field trip T-shirt. Phone registrations will not be accepted. Priority registration for students who have a sibling currently attending Miniapple, who have attended the Miniapple School Age Summer Camp previously, and who have completed first grade or higher.
- 2. Registration Contract:** The Registration Contract is binding beginning June 11th, 2018. The parent/guardian is responsible for the full payment as of June 11th, 2018, even if the student does not attend.
- 3. Refund Policy:** There will be no refund if a student withdraws from any camp/class as of June 11th, 2018. All changes must be received in writing before June 11th, 2018 to avoid tuition charges.
- 4. Schedule Changes:** A 30 day written notice is required for any schedule changes.
- 5. Dismissal of Student from the Summer Program:** We reserve the right to dismiss any child from the Miniapple Summer Program at our discretion. In such cases, we will prorate the refund for remaining time in camp. No other reductions can be made unless previously agreed upon.
- 6. Medical Forms:** The Miniapple Summer Program requires a completed 2018 Emergency Card and a medical form to be returned in order to participate in the program. A student may not attend until these papers are on file in the office.
- 7. Lost or Stolen Items:** Parents are urged to mark all clothing with the student's name to ensure complete identification of all items and to protect against loss. Miniapple assumes no responsibility for lost or stolen personal property. We discourage participants and staff from bringing anything of value, such as jewelry, money or expensive clothing to school. Children are discouraged from bringing toys to the program.
- 8. Zero Tolerance Policy:** We have zero tolerance for weapons or anything that could be construed as a weapon. We do not tolerate foul language, threatening language or harassment of any sort. Violation of this policy will be grounds for dismissal.
- 9. Tuition Payment:** Payment in full is due by June 11th, 2018, unless other arrangements are made in advance. Tuition may be paid in three equal installments due on June 11th, 2018, July 1st, 2018 and August 1st, 2018. A \$20/week late fee will be assessed for all accounts not paid in full. All checks must be made payable to Miniapple Int'l Montessori. We do not accept cash, post-dated checks, or out of state checks.
- 10. Class/Camp Cancellation:** We reserve the right to cancel any class or camp offering. You will be notified at least three weeks prior to the start of class if it is cancelled. We also reserve the right to combine classes/camps as necessary per licensing requirements.
- 11. Instructor Change:** We reserve the right to change the instructor of any class as staffing needs and schedules dictate.
- 12. Use of Photographs:** A signed Registration Contract is a release that allows your child's photo to be used in any promotional material.
- 13. Bicycle & Helmet:** Our Oakdale Summer Campers will access many of their activities by bicycle. Parent/guardian will provide a bicycle & helmet for their Camper at our Oakdale location.
- 14. Transportation:** On occasion, the Miniapple bus may be used for field trips to and from schools. The bus will be driven by a certified license holder who is a Miniapple staff member.

**MINIAPPLE INTERNATIONAL MONTESSORI
SCHOOL AGE SUMMER CAMP REGISTRATION CONTRACT**

Location (check one):

_____ 780 Helmo Avenue North
Oakdale, MN 55128
651-739-6275
oak@miniapplemontessori.com

_____ 1125 5th Street SE
Minneapolis, MN 55414
612-378-9375
mpls@miniapplemontessori.com

_____ 1875 West Perimeter Drive
Roseville, MN 55113
651-628-9575
rose@miniapplemontessori.com

Student's Name _____ Birthdate _____ Gender _____ Grade Fall '18 _____

Parent/Guardian _____

Home Address _____ City & Zip _____

Home/Cell Phone _____ Work Phone _____ Employer _____

Parent/Guardian Email Address _____

Driver's License or Passport No. _____

Parent/Guardian Name _____

Home Address _____ City & Zip _____

Home/Cell Phone _____ Work Phone _____ Employer _____

Parent/Guardian Email Address _____

Driver's License or Passport No. _____

In case of emergency, I authorize the following to act on my behalf if I cannot be reached:

Emergency Contact Name _____ Daytime Phone _____

Address _____ City & Zip _____

Tuition & Schedule – please select schedule and circle scheduled days:

- () 3 days/week 8:30-3:30: \$1662/summer (includes 2 snacks per day) M T W TH F (indicate schedule)
- () 3 days/week with extended day before 8:30/after 3:30: \$1980/summer (incl. 2 snacks/day) M T W TH F (indicate schedule)
- () 5 days/week 8:30-3:30: \$2289/summer (includes 2 snacks per day)
- () 5 days/week with extended day: \$2655/summer (includes 2 snacks per day)

***Tuition is for the summer program and cannot be prorated. One week vacation credit is built into the summer tuition.
Miniapple does not offer a 2 day/week program for School Age Summer Camp***

Activity Fee: \$145.00 - includes Miniapple T-shirt for field trips

Please indicate T-shirt size: ___ **6-8** ___ **10-12** ___ **14-16**

Tuition must be paid in full on June 11th, 2018 or in three equal installments on June 11th, 2018, July 1st, 2018 and August 1st, 2018. Tuition that is past due will incur a \$20.00 per week late fee. Sibling discount does not apply to school age program. You are responsible for tuition even if your child is absent due to illness, holiday, vacation or any other reason. Miniapple does not exchange make-up days to children enrolled on a part-time basis if a scheduled day is missed due to illness/holiday/vacation or for any other reason. Miniapple is closed on July 4th (Independence Day) and August 24th (Staff In-service).

Please indicate vacation dates, if known: _____

One week vacation credit is built into the School Age Summer Camp tuition.

Does your child have any special physical, social or medical needs, or food allergies that we should be aware of? If yes, please explain _____

List any medications, including inhalers, your child takes regularly: _____

Is there anything we should know to serve your child better? _____

How did you hear about the Miniapple Summer Program? _____Flyer mailed to my home _____ Yellow Pages

_____ Referral (by) _____

_____ Other (please list) _____

I have read and agree to all terms and policies of the Miniapple International Montessori Summer School Age Program. **I understand that I am responsible for full payment for the summer, whether or not my child (ren) attend(s), unless I notify Miniapple International Montessori in writing prior to 6:30 a.m. on June 11th, 2018.** I understand that all class cancellations and/or changes made after my registration are subject to a cancellation fee of \$145.00. Full payment for tuition is due on June 11th, 2018, or in 3 equal installments on June 11th, 2018, July 1st, 2018 and August 1st, 2018, unless other arrangements have been made in advance with Miniapple International Montessori.

I understand that Miniapple Int'l Montessori reserves the right to request that a child be withdrawn at any time, for any reason if, in the opinion of the school, the child does not adjust or benefit from the program.

In registering for the Miniapple International Montessori Summer School age Program, I understand that my child will be involved in a variety of activities, both at and away from the school location, including playground and other physical activities, fieldtrips, etc. By registering for the Miniapple International Montessori Summer School Age Program, I hereby give permission for my child to participate in all related activities, both at and away from the school location. I further give Miniapple International Montessori permission to provide appropriate immediate medical attention, in the event of any injury to my child.

I understand that Miniapple has permission to photograph my child for publicity purposes and photography unit, scrapbooking, and for sharing of special events with families.

I understand that I will be charged a late fee of \$20.00/week if tuition is not paid in full when due. I understand that I am responsible for tuition and activity fees even if my child is absent due to illness, holiday, vacation or any other reason.

I understand that I am responsible to receive and understand and follow the Policy Book and have all necessary forms filled out prior to the start date.

Signature of Parent/Guardian _____ Date _____

Signature of Parent/Guardian _____ Date _____

Signature of both parents/guardians required when applicable.

Please include \$145.00 per child non-refundable registration fee, payable to Miniapple International Montessori, along with the signed, completed registration contract, to apply for enrollment in the Miniapple International Montessori Summer School Age Program. The \$145.00 registration fee will be processed once your child is accepted into the program, and will apply toward activity fees and field trip T-shirt. Please return the emergency cards and medical form before June 11th, 2018. All forms must be completed and returned before program begins. Priority registration for students who have a sibling currently attending Miniapple, who have attended the Miniapple School Age Summer Camp previously, and who have completed first grade or higher.

For Office Use: Check # _____ Amount Paid _____ Date Paid _____